



ASSOCIATION OF WOMEN IN THE METAL INDUSTRIES

AWMI Cleveland Chapter SCHOLARSHIP FUND

The AWMI Cleveland Chapter Scholarship Fund was established in accordance with AWMI purposes and objectives, as stated in our bylaws, to encourage and further develop the educational and professional backgrounds, as well as the career development of our members. AWMI members are actively encouraged to participate in this program to realize this important benefit of membership.

There are four scholarships available for our Chapter members. The scholarships are to be awarded on a **first-come, first-serve basis**. Each scholarship is for a maximum of \$500.00.

A Chapter committee to award scholarships shall consist of equal numbers of Board Members and Non-Board Members (committee minimum of four persons), and headed by the Scholarship Committee Chair, Mallory Heck.

Applications can be accepted and acted upon at the next Chapter Scholarship Committee meeting. Funds will be provided to the financial extent that the Fund permits. In the event of insufficient funds, the applicant's request will be denied with a letter from the Scholarship Committee Chair.

Requirements:

1. A request letter must be received for a course/seminar/conference.
2. Applicant must be an AWMI member in good standing for at least one year (defined as dues paid for previous year and current year).

Opportunities:

1. Scholarship – For long-term education at an accredited school, college or university. Courses must be business-related or a degree requirement. Funds may be used for tuition or books. This type of scholarship is renewable to the same recipient by term/quarter/semester and must be re-approved by the chapter committee. Fifty (50) percent of the approved amount will be given to the applicant upon approval of the application, and the remaining fifty (50) percent upon proof of completion of the course with a passing grade or equivalent documentation.
2. Grant – For short-range education (must be business/ professional seminars/industry meetings, etc.). Members are eligible for one grant per calendar year. Funds will be paid in full before the course/event.
3. AWMI Conferences (applies to non-Board members only) – As offered by the Association. Funds for conference registration fees will be paid directly to AWMI Headquarters along with proper documentation. Other conference-related expenses

(such as hotel and travel) will be reimbursed directly to the applicant upon receipt of AWTMI Expense Form and proof of payment (due within 30 days of event).

4. Special Provisions – Under special circumstances, funds may be made available for child care, transportation, or hardship. The Chapter Scholarship Committee must receive approval from the Chapter Board in this instance.

Notification:

Each applicant will be notified of the Chapter Scholarship Committee's decision, and funds will be awarded at the Industry Dinner on September 21st, 2011.

Again the scholarships are to be awarded on a **first-come, first-serve basis**. Each scholarship is for a maximum of \$500.00 and is for AWTMI Cleveland Chapter members only.

Please mail your request letter to:

Mallory Heck

8100 Aetna Rd.

Cleveland, OH 44105